

Tony Kershaw

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14 December 2018

Simon Oakley
Chairman,
South Chichester County Local Committee

Dear Mr Oakley

South Chichester County Local Committee – Urgent Action Procedure:
Community Initiative Funding Application

I am writing to seek your agreement to a matter that requires an urgent decision. I enclose a copy of a report recommending that an application be granted funding.

The urgency of this matter is due to the fact that an invoice requires immediate payment. Waiting for the next committee meeting would mean a retrospective payment would be proposed, which is against the Community Initiative Funding criteria.

If you agree with the above recommendation, I should be grateful if you would kindly sign both the endorsed copy of this letter and the endorsement at the end of the report and return them to me.

A copy of this letter has also been sent to the Chairman of Performance and Finance Select Committee as required under Standing order 3.45.

This decision will be reported to the next meeting of the County Local Committee and through the Executive Decision Database and the Members' Information Service in the usual way.

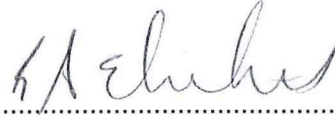
Yours sincerely

A handwritten signature in blue ink that reads 'Tony Kershaw'.

Tony Kershaw
Director of Law and Assurance


cc Chairman of Performance and Finance
Enc. Report Community Initiative Funding

Agreed



Katharine Eberhart

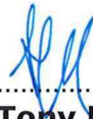
Director of Finance, Performance &
Procurement



Simon Oakley

Chairman
South Chichester
County Local Committee

Action Authorised



Tony Kershaw

Director of Law and Assurance

Date.....

14/2/18